



# Kogi® Catering FAQ

**Days of Operation:** Tuesday - Saturday **Limited Availability (Call for Details):** Holidays, Sundays & Mondays\*

**Standard Starting Hours:** 11AM-1PM, 6PM-7PM, 10PM-11PM (arrival/set up: ~15-30 min. prior to event)

**Does Kogi® cater for weddings? other events?** Absolutely, Kogi™ enjoys bringing the Kogi® truck experience to such special events! We also cater for Major production studios, Film Festivals, Birthdays, Meetings, Churches or any other Special Event.

**How much is Kogi®'s service charge? Should I pay an additional gratuity?** Service charges are typically 10%-20% for catered events. Our current service charge is 15%. Gratuity can be added at clients' own discretion. :-)

**Does Kogi® require a minimum order?** Yes, our minimum food orders start at ~\$1100+.

**What is the travel fee for?** The travel fee makes it possible for us to provide (labor & utilities) service to your area. If the event is within 8 miles of our downtown location there is no travel fee.

**Do I need to provide a permit for Kogi® to cater my event?** If you are located in LA, you will not need to obtain a permit. Outside cities may require \$90-\$350+ in permit fees, unless we will be parking on private property. Please check your city for its requirements.

**The price quotes have gone up since the last time we talked, can you honor the old prices?** Unfortunately, unless a contract is signed, with the old prices, by both Kogi® & the client we must adhere to our current prices.

**How far in advance should I book a Kogi® event?** We cannot always guarantee open time slots, so the sooner you book the quicker you can secure the date. Please fill out our [Catering Request Form](#) so we can save a spot for you and contact you to discuss. Events must be booked by Friday, 12noon, the week prior to the event. Please call the office for last minute inquiries, 323.315.0253

**When is the total due?** The balance is due via Credit Card ~the Friday prior to your event, or by Cash the day prior to your event (before doors open). Checks will only be accepted 10 BUSINESS DAYS PRIOR (to allow for clearance).

**I have filled out the Catering Request Form, does this mean I have booked the event? If not, how can I?** Unfortunately not, it is just a Request, in order to secure your event you would need to sign the Kogi® Contract & pay the 50% deposit.

**Do you have an alternative to the Kogi® Trucks & Kogi® Catering? Can I do a pick up order from a truck?** Yes, Kogi® is available at the Alibi Room M-Sat! For details [www.kogibbq.com](http://www.kogibbq.com). Although we highly recommend ordering & eating directly from a truck, as the food tastes best right off the grill, we try our best to approve most pick orders. We also do offer off-site caterings at a cost. Kogi® Catering sans the Truck.

**Does Kogi® provide trash cans, plates, utensils and napkins?** Yes! :D

**Is the Deposit refundable?** Kogi® requires a 50% deposit to secure any event. If your event is cancelled:  
30 or more days prior to the event date, the full deposit will be refunded  
15-29 days prior to event,  $\frac{1}{2}$  of the deposit will be refunded  
4-14 days prior to event, the full deposit will be retained by Kogi®  
3 days or less prior to the event, the full amount of the event will be retained / owed to Kogi®

**Guaranteed Parking** Client must verify that we are allowed to park at the event location site. If, for any reason, Kogi® is unable to park at the event, all monies for the event, in full, will be retained by Kogi®. Kogi® trucks cannot drive up hills with a 15% grade or higher.

CLEARANCE(approx.): length: 30 feet; height: 16 feet; width: 15.5 feet; weight: 15k+

1. Private parking area or
2. Street parking (at least 200 feet from food establishments & 500 feet from schools, unless we have received approval from those establishments)

**What form of payments do you accept?**

Kogi® accepts cash, credit cards, cashier & personal checks (checks must be received 10 business days prior to the event for clearance, payable to: Kogi® Group Corporation). \$35 charge for any bounced / returned checks.

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